

ck/FAC

16 October 1981

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MEMORANDUM TO:

[REDACTED]

Employees Activities Association

VIA:

Bruce T. Johnson /s/ ETJ
Chairman, Fine Arts Commission

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FROM:

[REDACTED]

Exhibits Committee, Fine Arts Commission

SUBJECT:

Photographic Exhibit

1. The planned exhibit of employee photographic work was discussed at the 5 October meeting of the Fine Arts Commission. Although the exhibit is not sponsored by the FAC, we are responsible for ensuring that exhibitions meet a high standard, a concern we are certain is shared by the EAA in sponsoring the photographic exhibit.

2. In order to avoid some of the misunderstandings and disappointments which arose during and after the last exhibit, the FAC would like to suggest that the ground rules be spelled out clearly for all participants. In particular, these ground rules should:

- a. Specify what the purposes of the exhibit are.
- b. Indicate whether the show will be judged, and by whom.
- c. Indicate what form of recognition will be given.
- d. Specify the maximum number of entries permitted from each exhibitor. (FAC suggests no more than five or six entries per person.)
- e. Exclude pictures previously shown in earlier CIA photographic exhibits.
- f. Recommend a standard format for entries, to be followed where possible.

3. The FAC would appreciate having an opportunity to review your proposed ground rules before they are published.

4. We will make time available for the exhibit during the first quarter of 1982. We will provide a more precise date as soon as we have established firm dates for another exhibition which is to be made available by another institution.

5. Please contact me [redacted] for any help I can provide in bringing your proposals before the FAC.

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cc: Chairman, FAC